

PRIVACY NOTICE

Compliance with General Data Protection Regulation (GDPR)

NEWCU complies with its obligations under the General Data Protection Regulation by:

- keeping personal data up to date
- storing and destroying it securely
- not collecting or retaining excessive amounts of data
- protecting personal data from loss, misuse, unauthorised access and disclosure
- ensuring that appropriate technical measures are in place to protect personal data

Use of Personal Data

We use your personal data to:

- enable us to provide a voluntary service for the benefit of our members as specified in our constitution
- consider any applications made by you
- administer membership records
- manage our volunteers
- maintain accounts and records
- help us make credit decisions
- prevent fraud
- carry out money laundering checks
- trace debt

Our processing also includes the use of CCTV systems for the prevention of crime.

Lawful Basis

NEWCU is a not-for-profit organisation and the processing of data relates only to members and former members. The lawful bases for collecting and processing your personal data are 'Contract' and 'Legal Obligation'. Your data and its processing are necessary for the performance of our contract with you and to fulfil any legal obligation such as monitoring for money laundering or fraud.

Sharing your personal data

Your personal data will be treated as strictly confidential. The disclosure of your data to a third party would only occur if there was a suspicion of money laundering / fraud or as a last resort for the recovery of bad debt. A disclosure to a third party for any other reason will not happen without your consent.

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Data retention period

We keep your personal data for no longer than reasonably necessary. We will retain and update data as long as you remain a member for the performance of our contract with you. If you cease to be a member, then we will retain your data for 6 years for legal reasons after which it will be removed from our systems.

Your rights and your personal data

You have the following rights with respect to your personal data:

- The right to request a copy of your personal data which NEWCU holds about you
- The right to request that NEWCU corrects any personal data if it is found to be inaccurate or out of date
- The right to request your personal data is erased where it is no longer necessary for NEWCU to retain such data
- The right to request that NEWCU provide you with your personal data
- The right, where there is a dispute in relation to the accuracy or processing of your personal data, to request a restriction is placed on further processing
- The right to lodge a complaint with the Information Commissioner's Office (ICO)

Further processing

If we wish to use your personal data for a new purpose, not covered by this Data Protection Notice, then we will produce a new notice explaining this new use prior to commencing the processing and setting out the relevant purposes and processing conditions.

Contact Details

To exercise all relevant rights, queries or complaints please in the first instance, contact us.

Telephone: 01925 492688

email: newcu@btconnect.com

Address: 2 Cinnamon Lane, Fearnhead, Warrington WA2 0BD